

## **EVENT & DONATION FORM**

Corporate Office: Marketing Dept. P.O. Box 1609 Riverside, CA 92502

Due to the volume of requests, we will only contact you if we choose to participate in your event or give to your cause

## **EVENT REQUEST**

Event name: event date(s) event website: Tax ID # (If applicable):

Has Clark's sponsored this event before?:\_\_\_\_ I am requesting Clark's to participate in the following ways: • Be a sponsor (give cost/details): \_\_\_\_\_

• A have a booth at event (give cost/details):

• provide a lecture at event (give details):

How will your organization publicize Clark's involvement?\_\_\_\_

If we do not receive your request 90 days prior to your event, we will likely not be able to participate due to our full community calendar. We apologize that we are unable to accept every request that comes to us, however, we try our best to meet as many requests as possible. Due to the volume of requests, phone solicitations will not be accepted. You will be contacted if we are able to participate. **Please allow 30 days for us to process your request.** 

## **DONATION REQUEST**

O donate Gift cards (\$ amount requesting:\_\_\_\_\_\_
How will cards be used (raffle, prizes, etc.)?\_\_\_\_\_
O donate Produce (be specific on amount of produce and type of items (nclude "organic" or "conventional" in description:\_\_\_\_\_\_

How will your organization publicize Clark's involvement?\_\_\_\_

If we do not receive your request 90 days prior to your event, we will likely not be able to participate due to scheduling challenges. We apologize that we are unable to accept every request that comes to us, however, we try our best to meet as many requests as possible. You will be contacted if we are able to donate. Due to the volume of requests, phone solicitations will not be accepted. You will be contacted if we are able to participate. Please allow 30 days for us to process your request.

Please provide any additional info regarding your request:\_\_\_\_\_

contact person we can speak with contact name/title:\_\_\_\_

ph#\_\_\_\_

email\_\_\_\_\_